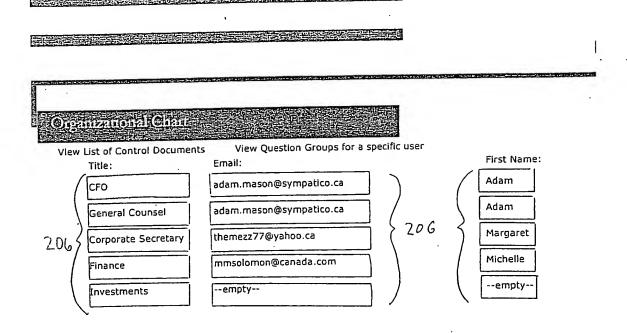


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Fig. ZA



Organization template 204

Fig. ZB(i)

Fig. 2B(ii) TSE AAA.B NYSE Relds 210 Nasdaq Company Year-End: 2003-12-31 · Volume Of Sales: 100000 · Address 1: 12 This St. · Address 2: · Phone Number 416 587 9911 • Fax Number 416 587 9911 · City: New York · State: NY fieldszio Incorporation Jurisdiction: New York • Industry: Finance · Zip Code: 90210 · Country: United States · First Name: Adam · Last Name: Mason · Job Position: Big Cheese profile template 208

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Figure 2C

1) Does the Company's audit committee pre-approve all permissible non-audit services and all audit, review and attest engagements required under the securities laws?

3 VESS NO DNA

2) At the time the accountant was engaged to render any service described above in the previous question, had the engagement been pre-approved by the Company's audit committee?

4 VESS NO DNA

3) Was the engagement entered into pursuant to pre-approval policies and procedures established by the audit committee of the Company?

4 VESS NO DNA

Are the answers provided above correct?

Are the answers provided above correct?

Confirmation to x 218

Selection 210

NYSE -- Audit Committee - Approval of Audit and Non-Audit Services; Prohibited Services; Tax Services Under SEC rules, the audit committee must pre-approve all permissible non-audit services and all audit, review or attestments required under the securities laws. Additional SEC rules provide that the Company's primary accountant who prepares the Company's audit will not be deemed independent of the Company if it provides certain services to the Company. This memorandum discusses the rules and regulations of the SEC mentioned above and also reviews permissible tax services. The rules discussed herein apply to SEC regulated companies, including foreign private issuers (as defined in Exchange Act Rule 3b-4). A. Approval of Audit and Non-Audit Services B. SEC Rules. 1. The SEC adopted Rule 2-01(c)(7) of Regulation S-X to implement Section 202 of the Section Sarbanes-Oxley Act of 2002 ("Sarbanes-Oxley") which rule requires that the audit committee Mashr pre-approve all permissible non-audit services and all audit, review or attest engagements level required under the securities laws (SEC Release No. 33-8183; January 28, 2003) (see Section 221. A 5 below for definitions of the highlighted terms). 2. The Rule requires that before the accountant is engaged by the Company or its subsidiaries to render the service, the engagement must be: i. approved by the Company's audit committee; or ii. entered into pursuant to pre-approval policies and procedures established by the audit committee of the Company, provided the policies and procedures are detailed as to the particular service, the audit committee is informed of each service, and such policies Subsection and procedures do not include delegation of the audit committee's responsibilities to Mash management (Rule 2-01(c)(7)(i)(A) and (B)). 3. The audit committee may establish policies and procedures for pre-approval provided they are detailed as to the particular service" and designed to safeguard the continued independence of the accountant. One or more audit committee members who are independent directors may be allowed to pre-approve the service. Decisions made by the designated audit committee member(s) must be reported to the full audit committee at each of its scheduled meetings. 5. Definitions. Set forth below are the key definitions for the terms used in Rule 2-01(c)(7) of Regulation S-X: I. Audit Services. The Rule recognizes that audit services are broader than those services required to perform an audit pursuant to GAAS and include services related to the issuance of comfort letters and services related to statutory audits required for insurance companies for purposes of state law as audit services Audit services also include services performed to fulfill the accountant's esponsibility under GAAS bi In some situations, a tax partner may be involved in reviewing the tax accrual that appears in the company's financial statements; since that is a necessary part of the audit process, that activity constitutes an audit service. c. Complex accounting issues may require that the accounting firm consult with "national office" or other technical reviewers to reach an audit judgment; Fig. ZD this activity constitutes an audit service (whether the firm separately charges for that consultation) since it is a necessary procedure used by the accountant in reaching an opinion on the financial statements. Tii. Non-Audit Services. Section 2(8) of the Act defines "non-audit services" as any professional services provided to the Company by an accounting firm, other than those

Level of Compliance Report - Governance Compliance September 4, 2003

Control Document

Status Fig. 2E - Compliance Governance Report - 244 Reviewed By Question Group Questionnaire

	•		,	
-NYSE Audit Committee - Approval of Audit and Non- Audit Services; Prohibited Services; Tax Services - 38	Committee - Audit Committee - Approval NYSE Audit Committee - Approval of Audit and Non-Audit Services; Prohibited Services Tax Services - 38	Approval of Audit and Non-Audit Services.	Keats, Margaret	Keats,Margaret Pending Completion
		Prohibited Non-audit Services		Pending Allocation
		Financial Information Systems Design and Implementation.		Pending Allocation
		Appraisal or Valuation Services, Fairness Opinions or Contribution-in-Kind Reports.	Mason, Adam	Pending Completion
		Actuarial Services.	Mason, Adam	Compliant
		Internal Audit Outsourcing.		Pending Allocation
	•	Management Functions.		Pending Allocation
		Human Resources.	Mason, Adam	Non-Compliant
		Broker-Dealer, Investment Advisor or Investment Banking Services.	Mason, Adam	Pending Completion
		Legal Services.	Mason, Adam	Pending Completion
		Expert Services.		Pending Allocation
	•	Unnamed Group		Pending Allocation
NYSE Audit Committee - Charter Rules - 55	NVSE Report On Audit Committee Charter Existing NYSE Rules	Existing NYSE Rules		Pending Allocation
		Unnamed Group		Pending Allocation
-		Proposed NYSE Rules		Pending Allocation
		Unnamed Group	Mason, Adam	Pending Completion
			IVIRSOII, Daryi	
NYSE Audit Committee - Committee - Communications with with Accountants Accountants - 32	NYSE Audit Committee - Communications Background with Accountants	Background	•	Pending Allocation
		Critical Accounting Policies and Practices		Pending Allocation
Column 246	Column 248	. Column 250	Column 252	Column 254

Calendae of Events

September 2003

			Month Ser	otember 🛜 🤅	Select Y
Sunday	Monday	Tuesday	Wednesday	Thursday	
	1	2	3	4	5
7	8	9	10	11	12
14	15 Event	16	17	18	19
21	258 258	23	24	25	26
28	29	30			

256

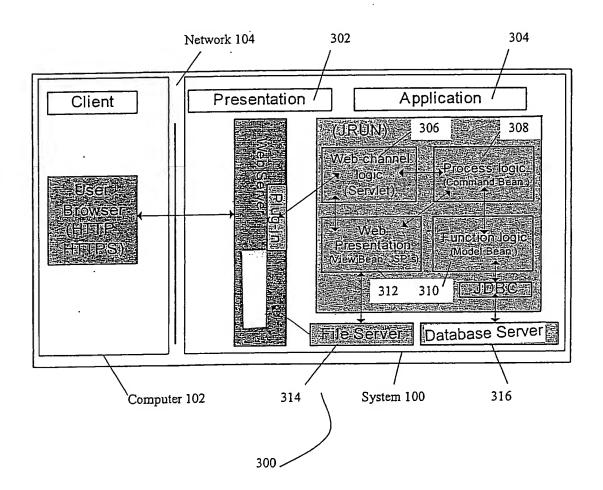
Fig. 2F

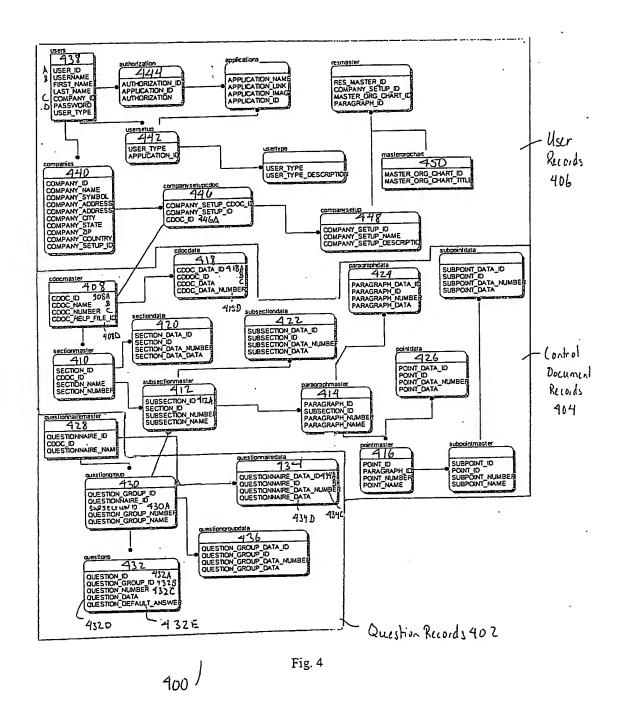
Audit Report Date: 2003-9-9 Control Document | Question Group Report Date Reviewed By Status NYSE - Audit 2003-08-11 Mason, Adam Compliant Committee - Approval of Audit and Non-Audit Services; Prohibited Services; Tax Services -38 2003-08-11 Mason, Adam Non Compliant

> (260

> > Fig. 2G

Figure 3





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